



Native Women's
Association of Canada



L'Association des
femmes autochtones
du Canada

HELEN BASSETT
COMMEMORATIVE STUDENT AWARD

2019 APPLICATION FORM

Applications have been extended to Friday, August 30th, 2019

1. Eligibility, Timelines, and Submission Options

Helen Bassett Commemorative Student Award:

The Helen Bassett Commemorative Student Award (HBCSA) prized at \$1,000 and awarded to four (4) Indigenous women, Two Spirit or gender diverse students across Canada, these students must be pursuing a post-secondary education, with priority given to those studying in the law or justice field.

Eligibility Requirements:

- Award is intended for Indigenous women, Two Spirit and gender diverse youth under 31 years of age;
- You must be pursuing a post-secondary education, with priority given to those in a law or justice related field
- You must demonstrate a financial need; and,
- Students must demonstrate a commitment to improving the well-being of Indigenous women, Two-Spirit and gender diverse people in Canada politically, culturally, economically or otherwise.

Timeline:

- Application deadline: August 30th, 2019 at 12:00 PM Eastern Standard Time
 - **NOTE:** *Applications received after the deadline will not be reviewed*
- Winning students will be notified by September 13th, 2019.
- Successful candidates will be formally announced by September 16th, 2019 on our website.
- Awarded amount provided to successful candidates by Tuesday, September 30th 2019.

Choose only ONE (1) way to submit your application:

Select one of the methods of submitting your application. If you do not receive confirmation within five (5) business days, contact our office directly before resending. (*Checklist on pg11*)

- 1) Preferred method - Email: Documentation can be scanned as .PDF and e-mailed. Applications must be submitted with all the required documents to be eligible.

Email to: amatheson@nwac.ca

- 2) Mail/Courier: Ensure your application is date stamped prior to the deadline date when sent by mail:

Native Women's Association of Canada
1 Nicholas Street, 9th Floor, Ottawa, ON K1N 7B7

Attention: Helen Bassett Commemorative Student Award

2. Personal Information

Personal Details			
Name			
Date of Birth			
Age	Home Region (Check one)	Indigenous Ancestry	
	<input type="checkbox"/> South (Manitoba, Ontario, Quebec) <input type="checkbox"/> North (Yukon, Northwest Territories, Nunavut) <input type="checkbox"/> West (British Columbia, Alberta, Saskatchewan) <input type="checkbox"/> East (Maritimes, Newfoundland and Labrador)	<input type="checkbox"/> First Nation <input type="checkbox"/> Métis <input type="checkbox"/> Inuit	
Contact Information			
Mailing Address			
Apt # & Street Address			
City or Community			
Province or Territory		Postal Code	
Home Phone (Area Code)			
Email Address			
Student Email Address			
Name of School			
Field of Study			

3. Education History

High School Education

Name of High School

Street Address

City

Province

Postal Code

Began Studies (Year)

Studies Completed (Year)

POST-SECONDARY Education List most recent first

Name of Post- Secondary Institution

Street Address

City

Province

Postal Code

Degree/Diploma – Field of Study

Began Studies (Year)

Anticipated Year of Completion (Year)

POST-SECONDARY Education Previous

Name of Post -Secondary Institution

Street Address

City

Province

Postal Code

Degree/Diploma – Field of Study

Began Studies (Year)

Studies Completed (Year)

4. 2018-2019 School Year Budget Breakdown

Please provide your income and expenses portions of the budget for an eight (8) month period:
While you may be attending classes for a longer or shorter period, the budget breakdown is over a set time period, so we can determine a standard to evaluate applicants on.

INCOME	Provide breakdown and additional comments or notes as needed	8-month TOTAL (September to April)
Wages		
Bursaries/ Scholarships		
Band funding (Post-Secondary Student Support Program funding or otherwise)		
Student loan		
Savings		
Government support (disability support payments, EI, etc.)		
Other(please specify)		
Other(please specify)		
INCOME TOTAL :		

EXPENSES	Provide breakdown and additional comments or notes as needed	8-month TOTAL (September to April)
Tuition and fees		
Books		
School supplies (NOT including a computer)		
Computer and other equipment		
Housing/ Rent		
Utilities –electric, water, trash		
Food (groceries, eating out, coffee)		
Cell phone		
Internet		
Home Furnishing		
Transportation (bus pass, taxi, car)		
Car insurance/repairs/fuel		
Travel (home or other)		
Clothing		

Entertainment		
Laundry		
Childcare		
Health insurance (if not under parents or band)		
Medicine, Personal hygiene items		
Debt repayment (credit card payment etc)		
Other Expenses (please specify)		
EXPENSE TOTAL :		

Additional Budget Notes:

5. Required Documentation

In order to verify your eligibility for the HBCSA we require documents specifying your age, your Indigenous ancestry and your participation in post-secondary studies:

- Please provide proof of age: photocopy of either your birth certificate, driver's license or photo health card (front and back) are accepted.
- Declaration of Indigenous Ancestry: Please specify whether you are First Nations (Status or Non-Status), Métis or Inuit.
- Letter of acceptance from the post-secondary institution you will be attending OR for returning students; a) copy of your registration for fall/winter; or b) letter from your faculty/department confirming your status as a returning student.

Your application will NOT BE PROCESSED if any of the three required documents above are missing. Please ensure your application is complete before submitting.

6. Student Essay

Please provide a 1-2 page essay (Times New Roman 12 point font) to describe the following:

- Personal accomplishments, extra-curricular activities, volunteer experience, any relatable certificates and involvement/contributions to your Indigenous community
- Goals following the completion of your studies and how you plan to contribute to the social, legal and economic well-being of Indigenous women, Two-Spirit and gender diverse youth.
- Note any community activity (local, provincial or territorial) with Native Women's Association of Canada affiliated or related organizations
- Identify courses and/or directed studies related to the law and justice fields (i.e legal studies, policing, or criminology, etc.)
- Briefly note financial need and state whether you will receive funding from other sources, grants or student scholarships

7. Reference/Support Letter

Please provide one (1) reference/support letter, no longer than one (1) page, testifying to your community involvement and/or dedication to improving the well-being of young Indigenous women, Two-Spirit and gen- der diverse youth (from a local community organization, council, teacher, etc.)

NOTE: Only one (1) reference/support letter is required

8. Consent/Release Form

I, _____ (please print and check both statements);

- provide NWAC with permission to use and publish my name and essay as an applicant and/or winner in NWAC promotional material, program reporting, website and announcements as related to the promotion of this award, NWAC program initiatives and the NWAC Youth Department;
- am aware that my Social Insurance Number (SIN) is required if I am selected for the Helen Bassett Commemorative Student Award (and NWAC may issue a T4(A) for awarded amount) and that it is my responsibility to claim this amount on my personal taxes;

By signing my name to this document, I hereby declare the information I have provided to be accurate and true; I understand that any misrepresentation of information will result in an ineligible application. I have read this application in its entirety and fully understand the requirements, I have reviewed the required documentation check list, application submission process and deadline and preferred method of submission.

Signature

Date

9. Checklist of Required Documentation

- All sections of 2019 Application Form are fully completed
 - Personal Information (page 3)
 - Education History (page 4)
 - 2019-2020 School Year Budget Breakdown (page 5-7)

- Attached are copies of required documents (requirements on page 8)
 - Proof of age
 - Declaration of Indigenous ancestry
 - Letter of acceptance/copy of registration/letter from faculty confirming status as a new OR returning student

- Student Essay is completed with a word count and is no longer than 500 words (requirements on page 8)

- Attached is the single Reference/Support letter, no longer than 1 page (requirements on page 8)

- Application form has been authenticated by signing the Consent/Release Form (page 9)

If any of the above checklist items are missing, the application will be considered incomplete and not reviewed. Please carefully review your application to insure you have included all required documents.

10. Contact Information

For additional information, or questions regarding the Helen Bassett Commemorative Student Award and/or your Application, please do not hesitate to contact Teila Whiteduck, HBCSA coordinator:

The Native Women's Association of Canada

Email: twhiteduck@nwac.ca

Thank you for applying to the 2019 Helen Bassett Commemorative Student award!