



Native Women's
Association of Canada



L'Association des
femmes autochtones
du Canada

**HELEN BASSETT
COMMEMORATIVE STUDENT AWARD**

2018 APPLICATION FORM

Applications must be received by August 1, 2018

1. Eligibility, Timelines, and Submission Options

Helen Bassett Commemorative Student Award:

The Helen Bassett Commemorative Student Award is prized at \$1,000 and awarded to four (4) Indigenous women, Two Spirit or gender diverse students in Canada who are pursuing a post-secondary education. Students must be studying in law or justice field.

Eligibility Requirements:

- ☑ You must be pursuing a post-secondary education in a law or justice related field;
- ☑ Award is intended for Indigenous women, Two Spirit and gender diverse youth under 31 years of age;
- ☑ You must demonstrate a financial need; and,
- ☑ Students must demonstrate a commitment to improving the well-being of Indigenous women, Two-Spirit and gender diverse people in Canada politically, culturally, economically or otherwise.

Timeline:

- ☑ **Application deadline: August 6th, 2018 – 11:59 PM Eastern Standard Time**
 - **NOTE:** Applications received after the deadline will **not** be reviewed
- ☑ Winning students will be notified by **Monday, August 13th, 2018**
- ☑ Successful candidates will be formally announced by **August 15, 2018** on our website
- ☑ Awarded amounts provided to successful candidates by **Friday, August 31st, 2018.**

Choose only ONE (1) way to submit your application:

Select one of the methods of submitting your application. If you do not receive confirmation within 5 business days, contact our office directly before resending.

- 1) **Preferred method - Email:** Documentation can be scanned as .PDF and e-mailed. Applications must be submitted with all the required documents to be eligible.

Email to: cbeauchamp@nwac.ca

- 2) **Mail/Courier:** Ensure your application is date stamped prior to the deadline date.
Mail to: Native Women's Association of Canada
Attention: Helen Bassett Commemorative Student Award 2018
1 Nicholas Street, 9th Floor, Ottawa, ON K1N 7B7

2. Personal Information

| Personal Details | | | |
|-----------------------------|---|---|--|
| Name | | | |
| Date of Birth | | | |
| Age | Home Region (Check one) | Indigenous Ancestry | |
| | <input type="checkbox"/> South (Manitoba, Ontario, Quebec) <input type="checkbox"/> North (Yukon, Northwest Territories, Nunavut) <input type="checkbox"/> West (British Columbia, Alberta, Saskatchewan) <input type="checkbox"/> East (Maritimes, Newfoundland and Labrador) | <input type="checkbox"/> First Nation <input type="checkbox"/> Métis <input type="checkbox"/> Inuit | |
| Contact Information | | | |
| Mailing Address | | | |
| Apt # & Street Address | | | |
| City or Community | | | |
| Province or Territory | | Postal Code | |
| Home Phone (with area code) | | | |
| Email Address | | | |
| Student Email Address | | | |
| Name of School | | | |
| Field of Study | | | |

3. Education History

High School Education

Name of High School

Street Address

City

Province

Postal Code

Began Studies (YEAR)

Completed Studies (YEAR)

POST-SECONDARY Education List most recent first

Name of Post- Secondary Institution

Street Address

City

Province

Postal Code

Degree/Diploma – Field of Study

Began Studies (YEAR)

Anticipated Year of Completed (Note Date)

POST-SECONDARY Education Previous

Name of Post -Secondary Institution

Street Address

City

Province

Postal Code

Degree/Diploma – Field of Study

Began Studies (YEAR)

Year Completed (Note Date)

4. 2016-2017 School Year Budget Breakdown

Please provide your income and expenses portions of the budget for an eight (8) month period. While you may be attending classes for a longer or shorter period, the budget breakdown is over a set time period, so we can determine a standard to evaluate applicants on.

| INCOME | Provide breakdown and additional comments or notes as needed | 8-month TOTAL (September to April) |
|--|--|---------------------------------------|
| Wages | | |
| Bursaries/ scholarships | | |
| Band funding (Post-Secondary Student Support Program funding or otherwise) | | |
| Student loan | | |
| Savings | | |
| Government support (disability support payments, EI, etc.) | | |
| Other(please specify) | | |
| Other(please specify) | | |
| INCOME TOTAL : | | |

| EXPENSES | Provide breakdown and additional comments or notes as needed | 8-month TOTAL (September to April) |
|--|---|---|
| Tuition and fees | | |
| Books | | |
| School supplies (NOT including a computer) | | |
| Computer and other equipment | | |
| Housing/ Rent | | |
| Utilities –electric, water, trash | | |
| Food (groceries, eating out, coffee) | | |
| Cell phone | | |
| Internet | | |
| Home Furnishing | | |
| Transportation (bus pass, taxi, car) | | |
| Car insurance/repairs/fuel | | |
| Travel (home or other) | | |
| Clothing | | |

| | | |
|---|--|--|
| Entertainment | | |
| Laundry | | |
| Childcare | | |
| Health insurance (if not under parents or band) | | |
| Medicine, Personal hygiene items | | |
| Debt repayment (credit card payment etc) | | |
| Other Expenses (please specify) | | |
| EXPENSE TOTAL : | | |



5. Required Documentation

In order to verify your eligibility for the Helen Bassett Commemorative Student Award, we require documents specifying your age, your Indigenous ancestry and your participation in post-secondary studies:

- Please provide proof of age: photocopy of birth certificate, driver's license or photo health card (front and back) are accepted.
- Declaration of Indigenous ancestry: Please specify whether you are First Nations (Status or Non-Status), Métis or Inuit.
- Letter of acceptance from the post-secondary institution you will be attending OR for returning students; a) copy of your registration for fall/winter; or b) letter from your faculty/department confirming your status as a returning student

Your application will NOT BE PROCESSED if any of the three required documents above are missing. Please ensure your application is complete before submitting.

6. Student Essay

Please provide a 1 – 2-page essay (max 500 words) to describe the following:

- Personal accomplishments, extra-curricular activities, volunteer experience and involvement/contributions to your Indigenous community
- Goals following the completion of your studies and how you plan to contribute to the social, legal and economic well-being of Indigenous women, Two-Spirit and gender diverse youth.
- Note any community activity (local, provincial or territorial) with Native Women's Association of Canada affiliated or related organizations
- Identify courses and/or directed studies related to law and justice (i.e legal studies, policing, or criminology, etc.)
- Briefly note financial need and state whether you will receive funding from other sources, grants or student scholarships

7. Reference/Support Letter

Please provide **one (1)** reference/support letter, no longer than one (1) page, testifying to your community involvement and/or dedication to improving the well-being of young Indigenous women, Two-Spirit and gender diverse youth (from a local community organization, council, teacher, etc.)

NOTE: Only **one (1)** reference/support letter is required

8. Consent/Release Form

I, _____ (please print and check both statements);
(Insert name)

- provide NWAC with permission to use and publish my name and essay as an applicant and/or winner in NWAC promotional material, program reporting, website and announcements as related to the promotion of this award, NWAC program initiatives and the NWAC Youth Department;
- am aware that my Social Insurance Number (SIN) is required if I am selected for the Helen Bassett Commemorative Student Award (and NWAC may issue a T4(A) for awarded amount) and that it is my responsibility to claim this amount on my personal taxes;

By signing my name to this document, I hereby declare the information I have provided to be accurate and true; I understand that any misrepresentation of information will result in an ineligible application; I have read this application in its entirety and fully understand the requirements, I have reviewed the required documentation check list, application submission process and deadline and preferred method of submission.

Signature

Date

9. Checklist of Required Documentation

- All sections of 2018 Application Form are fully completed
 - Personal Information (page 3-4)
 - Education History (page 4)
 - 2017-2018 School Year Budget Breakdown (page 5-6)

- Attached are copies of required documents (requirements on page 7)
 - Proof of age
 - Declaration of Indigenous ancestry
 - Letter of acceptance/copy of registration/letter from faculty confirming status as a new OR returning student

- Student Essay is completed with a word count and is **no longer than 500** words (requirements on page 7)

- Attached is the single Reference/Support letter, **no longer than 1 page** (requirements on page 8)

- Application form has been authenticated by signing the Consent/Release Form (page 8)

If any of the above checklist items are missing the application will be considered incomplete and not reviewed. Please carefully review your application to insure you have included all required documents.

10. Contact Information

For additional information, or questions regarding the Helen Bassett Commemorative Student Award and/or your Application, please do not hesitate to contact Celeste Beauchamp, Special Projects Officer:

The Native Women's Association of Canada

Telephone: 613-697-3555

Email: cbeauchamp@nwac.ca

Thank you for applying to the 2018 Helen Bassett Commemorative Student award!